



This is the statement of the Health and Safety Policy and arrangements for.....Farmers Market

Overall health and safety is the responsibility of the Management Committee

Day-to-day responsibility for ensuring this policy is put into practice is delegated to the Secretary

### **1. Statement of general Policy**

- To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.
- Risk assessments will be completed annually and actions arising out of those assessments will be implemented.

### **2. Training**

- To provide adequate training to ensure employees are competent to do their work.
- Staff and subcontractors should be given necessary health and safety inductions and be provided with appropriate training including working at height, asbestos awareness, electrical and personal safety.

### **3. To engage and consult with employees on health and safety conditions and provide advice and supervision on occupational health.**

- Staff will be routinely consulted on health and safety matters as they arise and also formally consulted at regular health and safety performance review meetings, or sooner if required.

**4. To implement emergency procedures** – evacuation in case of fire or other significant incident.

- Escape routes will be well signed and kept clear at all times. Evacuation plans will be tested from time to time and updated as necessary.

**5. Other**

- Toilets, washing facilities and drinking water will be provided. A system is in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects.
- First-aid box and accident book are available and used. Accidents and ill health at work are reported by the Market Manager
- To ensure that all stallholders have sufficient Public and Product Liability Insurance and Employer's Liability insurance. It is the Market Managers responsibility to ensure that all Stallholders are adequately insured. This must be monitored on an annual basis and when new stallholders join the market – create a simple file for each stallholder with a copy of their insurance policy, date reviewed and appropriate hygiene certificates.

**Note:** Employer Liability insurance is a legal requirement for the market. Even if all members of your committee are volunteers, they are classified as being 'employed'.